

CITY OF TORRINGTON

Addendum # 1

This Addenda #1 is for changes to the BID #TCH-316-012009, Relocation of City Hall Furnishings, Fixtures and Equipment and that this bid will be <u>ONLY FOR THE MOVE TO</u> the Former Timken Building, 59 Field Street, Building 20, Torrington, Connecticut.

BID #TCH-316-012009 Relocation of City Hall Furnishings, Fixtures, and Equipment

Date of bid opening: January 20, 2009 Time: 10:00 AM Location: Room 109A, City Hall

MUST SUBMIT SIGNED ADDENDUM WITH SUBMITTED BID.

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Dated in Torrington: January 12, 2009	Purchasing Agent	Pennie Zucco
Bid Submitted By:		
Name of Company	Signature	
Date	Title	

CLARIFICATIONS TO THE BID:

- 1) The Bid for the relocation of City Hall will be **ONLY FOR THE MOVE TO THE** former Timken Building, Building 20. 59 Field Street, Torrington, Connecticut.
- 2) The deadline for questions will be January 13, 2009 at 4:00 PM. No questions will be accepted after this date and time. All questions will be answered with Addenda #2 which shall be posted by close of business on January 14, 2008.
- 3) All LCD and CPU computer components shall be bubble wrapped by the awarded contractor.
- 4) The contents in locked Room 226 shall not be part of the move.
- 5) The refrigerator and stove in kitchen on the second floor shall not be included in the move.
- 6) Contents in Room 104B, Door B, shall be moved to the Torrington Armory, 2nd floor.
- 7) All chairs from City Council chambers shall be relocated to Timken conference rooms.
- 8) The contents in Room 221 shall not be part of the move.
- 9) The contractor that is awarded the bid shall begin packing and moving non-essential items from City Hall the weekend of February 7, 2009.
- 10) The contractor that is awarded the bid shall move copiers and faxes that are NOT labeled with a yellow sticker.
- 11) Attached are pictures (1, 14-21) of the Tax Office (Room 204) that was not seen at the pre-bid walk-through.
- **12)** Attached are pictures (2-13) of the Vault in the Probate Office (Room 202) that was not seen at the pre-bid walk-through.
- 13) The revised Bid does NOT require Prevailing Wages.
- **14)** The contractor awarded the bid shall be responsible for labeling and packing contents of file cabinets in boxes, and reloading in file cabinets at 59 Field Street, Torrington, CT.

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TAX COLLECTOR OFFICES	Quantity	Notes
	SAMULINI.	140103
StandardClerical Desk no returns, panels etc.	6	see photo
		occ prioto
Postage Machine (disassembled by their lease company)	1	see photo
Postage Machine work table 8'x2'x30"H	<u>i</u>	see photo
		Dee priore
		1
Desk Chair with Arms	2	· · · · · · · · · · · · · · · · · · ·
Desk Chair No Arms	5	
Arm Chairs		+
Side Chairs	2	+
0.00 0.000		- -
Step stool	1	
Microwave	1	+
Shredder	1	
Desk top PC	6	+
Copy Machine	3	see photo
Large copy machine base	1	see photo
Fax Machine	2	see prioto
Printer	6	
Desk Calculator	8	+
Letter opener	1	
Surveillance monitor stand	1	+
Surveillance monitor	1	Doo oboto
Steel storage shelf 3'x7'x18"H	1	see photo
Steel apothecary drawer cabinet (in vault)	1	see photo
Book Case credenza 2'x5'Wx30"h		see photo
Open Book Case 34"Wx48"Hx13"D	1	
Non-folding work table 2'x4'	1	see photo
Folding work table 2'x4'	1	-
	1	
	11	
30" round work table	1	
	1	
Message board 3'x2'	1	
		
Eilo Cobinete de la lacata		
File Cabinets 15" Wide		
2 Drawer	1	
3 Drawer	2	
4 Drawer	2	
5 Drawer	3	
F1. A.I.		
File Cabinets Lateral		
2 Drawer	2	
Special 1 drawer metal 15"Wx24"H	1	
Misc cartons Banker Box size	20	
Refrigerator 3'Wx5'H	1	
Waste baskets	9	

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IOTES PERTAINING TO TAX COLLECTOR OFFICE	
Wooden shelving in vault does not get moved.	
ax Collector is responsible for security system removal and re-installation at Field Street.	
Collector is responsible for postal machine disassembly	
and re-assembly at Field St	

	Quantity	PROBATE OFFICE VAULT
see phote	6	Verticle Document Files 72"H x x21"W x 15"D
see photo	6	Verticle Document Files 72"H x x30"W x 15"D
see photo	6	Verticle Document Files 36"H x x21"W x 15"D
see photo	6	Verticle Document Files 36"H x x30"W x 15"D
see photo	1	Metal Lateral file Cabinet 42"W x 40"H x 18"D
see photo	2	Metal Lateral file Cabinet 42"W x 66"H x 18"D
see photo	4	Probate Record Book Shelves 42W x 72"H x 14"D
see photo	1	Probate Record Book System 9'W x 8'H x 16"D
see photo	1	Metal book shelf 42w x 32h x 18d
see photo	3	Ergonomic work station
-		File Cabinets 15" Wide
	2	7 Drawer
	7	4 Drawer
	1	5 Drawer
see photo	1	Library ladder
see photo	1	Step stool
	1	Paper cutter
	1	Typewriter
	1	Typewriter table
see photo	250	Books - large includes those in bookcases above
see photo	15	Misc cartons/boxes
See biloro		







